

Annexe A: Read and Publish Terms

Article: a research, review or rapid communications format article.

Article Processing Charges (APCs): the fee a publisher will sometimes charge for making articles Open Access.

Cambridge Core: Licensor's online platform for books and journals.

OA Journals: Subscription Products which offer the option to publish OA Articles.

Corresponding Author: a current Consortium Member student or member of staff who handles the manuscript and correspondence during an Article's publication process – from manuscript correction and proof reading, to the revisions and re-submission of revised manuscripts up to acceptance. They (a) have the authority to act on behalf of all co-authors in all matters pertaining to publication of the manuscript including supplementary material (b) are responsible for informing the co-authors of the manuscript's status throughout the submission, review, and publication process and (c) act as the point of contact for any enquiries after an Article is published.

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Open Access/OA: a publishing model that allows content to be published digitally and made accessible without charge to the end-user (subject to the terms of an applicable Creative Commons License).

1. OA publishing process

1.1. Corresponding Authors have the opportunity to publish up to 30 OA Articles in OA Journals in the 2020 calendar year, without incurring any Article Processing Charges.

1.2. In order to publish an OA Article in an OA Journal, the Corresponding Author must:

- 1.2.1. provide details of his/her affiliation with a Consortium Member, via RightsLink, or other similar publishing management software;
- 1.2.2. sign a license to publish form or equivalent documentation, as required by the OA Journal in which the Article is to be published; and
- 1.2.3. select a Creative Commons License for their Article.

1.3. Articles published non-OA in OA Journals during the Term of this Agreement will be eligible for retroactive conversion to OA provided:

- 1.3.1. the Article was published during the Term of this Agreement; and
- 1.3.2. the request to convert to OA is made by the Corresponding Author within the same calendar year the Article was published. For example, an article published in March 2020 non-OA will need to be made retroactively OA before 31 December 2020.

2. Licensor's Responsibilities

2.1. Licensor shall:

- 2.1.1.verify the identity of Corresponding Authors after the acceptance of Article manuscripts, via affiliation, email domain, or ORCID.
- 2.1.2.provide Licensee with a list of the OA Journals;
- 2.1.3.provide Licensee with reports detailing Consortium Members' OA publishing output in OA journals, including the following information: name of Corresponding Author, university, article title, DOI, journal title, eISSN, print ISSN, OA license applied, date first published online, Journal APC and author email; and
- 2.1.4.host information relating to the OA publishing opportunities it offers on Cambridge Core.

3. Licensee's responsibilities

3.1 Licensee shall inform Consortium Members' researchers and authors about the Licensor's OA publishing process.